

**Spalding Memorial Library
T-Mobile Franklin T9 Hotspot Leasing Agreement**

Our hotspot leasing program is designed to cover the baseline expenses we incur for providing this service. **The library does not profit from our hotspot leasing program.** All patrons who are leasing T-Mobile T9 Hotspots from the Spalding Memorial Library for access to cellular Internet must understand and agree to the following:

1. To leave a deposit for the hotspot and to pay for the lease of the hotspot for the duration of the loan period that has been agreed upon.
2. To be fully responsible for the device while it is on lease to them and prevent damage to the device due to extreme temperatures, exposure to liquids, or from overcharging the battery.
3. To not tamper with the settings on the device or network.
4. To follow all of the terms of the library's Hotspot Leasing Policy (see below.)
5. To return the device in-person at the circulation desk. **DO NOT RETURN IN BOOK DROP.**
6. To pay any late fees accumulated through failure to return the device, to pay for loss or damage to the device, and to be responsible for any fees the library incurs while trying to recover the device if it is not returned.
7. To immediately notify the library if the device is lost, damaged, or malfunctioning.
8. To abide by the library's Internet Use Policy while using the device. Our Internet Use Policy forbids:
 - viewing of pornographic images,
 - illegally accessing or using copyrighted materials,
 - accessing files that violate the rights and privacy of others on the Internet,
 - misrepresentation of oneself on the Internet,
 - the creation or distribution of digital viruses or malware.

I am agreeing to lease a T-Mobile Franklin T9 Hotspot for the cost of \$30/month. I understand that I must pay for the term of the lease upfront. I am leasing a Hotspot for the time duration that I have selected below (**Please put your initials next to the lease term you are choosing.**):

_____ 1 Month _____ 3 Months _____ 6 Months _____ 12 Months

By signing, I certify that I am over the age of eighteen (18) and that I have read and understand the **T-Mobile Franklin T9 Hotspot Leasing Policy** and I agree to its terms and conditions:

(Signature)

(Date)

**Spalding Memorial Library
T-Mobile Franklin T9 Hotspot Leasing Policy**

The policy governing the leasing of our T-Mobile Hotspots is as follows:

- Leaseholders are required to leave a deposit of \$60 for the Hotspot. **Out-of-state leaseholders must pay an additional \$30 deposit, or \$90 total.** All deposits will be refunded at the sole discretion of the Spalding Memorial Library
- Leaseholders agree to pay the cost of \$30/month for the term of the lease that is agreed upon. Payment is due on the day the device is leased. Devices will be disabled at the end of the lease term unless the leaseholder has made arrangements to extend their term.

- Leaseholders must be aged eighteen (18) or older and have library cards with no outstanding fees.
- Leaseholders must have a valid driver's license or other photo ID that displays the leaseholder's current address. If the ID does not show the current address, three (3) pieces of mail that have been received in the last thirty (30) days may be substituted as proof of current address. A copy of the leaseholder's documents will be kept with the required deposit.
- Leaseholders must read and agree to this leasing policy.
- Only one Hotspot may be leased per household. Hotspots will support up to 15 connected devices.
- Library staff cannot assist with troubleshooting of the Franklin T9 Hotspot or the T-Mobile cellular network. Leaseholders may contact T-Mobile directly for technical support at the phone number listed on the device.
- The loan period for the leased Hotspot will be subject to the agreed upon term of the lease. The device will accumulate late charges after the term of the lease is expired unless arrangements have been made to extend the term. Overdue fines for our hotspots are \$5.00/day.
- Loss, damage, or failure to return the device will result in the borrower being required to pay the full value of the device. **This device is valued at \$90.00.** Title 18 PA CSA § 6708 makes it a summary offense to retain library property after notice has been given to return it. The local magistrate will be notified for collection of the cost of the device once it becomes overdue by one month past its due date. The borrower may or may not be notified that charges have been filed with the magistrate.

For Library Records: Patron Account # _____

Patron Driver's License or ID # _____

ID Photocopied? Y/N Initials of Staff member _____

Equipment Device # _____

Policy and Agreement Provided? Y/N

Parts accounted for at checkout?

Hotspot and battery: Y/N Charger: Y/N Original box: Y/N

Date of Equipment Return: _____

Parts accounted for when returned? Initials of Staff member _____

Hotspot and battery: Y/N Charger: Y/N Original box: Y/N

Patron Copy:

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