

Spalding Memorial Library
Discovery Center Guest Pass Policy

The Spalding Memorial Library has four (4) member passes for admission into the Discovery Center in Binghamton to be circulated among our patrons. For this purpose, the following policy is hereby enacted:

- Passes are valid for general admission to the Discovery Center. Member passes will not be honored on days when the Center has special and/or holiday events scheduled.
- Passes may be checked out for one-week's time and are limited to one (1) pass per household. Each pass allows ten (10) people admission into the Discovery Center.
- The Discovery Center requests that patrons notify them if they intend to bring along ten (10) people, as the Center needs notice to be able to accommodate larger groups. The phone number is 607-773-8661.
- Passes may be checked out to patrons holding a card with the Spalding Memorial Library only. The passes are designated as member-only and should not be checked out to Versa-Card patrons.
- **Patrons are required to leave a good-faith deposit of \$10 for each pass they are signing out.** This deposit will be kept at the front desk and returned to the patron when the passes are brought back. For this reason, passes must be returned at the front desk during our operating hours. Passes may not be returned via the outdoor book drop or at another library.
- Failure to promptly return the passes may result in charges being filed with the local magistrate.

I have read and understand the Spalding Memorial Library's Discovery Center Pass Policy.

Date _____