

Spalding Memorial Library Ultimate Video Boss Computer Use Policy

Spalding Memorial Library has two (2) computers for use by the public for the creation of personal videos, including in-game videos, animations, etc. This policy which governs the use of those computers is as follows:

- 1) Youth are limited to one-hour sessions on the computers. No more than two sessions are allowed daily, and repeat sessions are allowable only if no one else is waiting. Reservations can be made for the computers.
- 2) Youth must be willing to stop their game/video project when asked to do so by a staff member. Failing to do so will result in the loss of user's privileges.
- 3) There will be no downloads without permission from a staff member. Unauthorized downloads can and will be traced to specific users and will result in the loss of the user's privileges. If you are not sure if you are about to download something, ask a staff member right away.
- 4) There is no griefing allowed. Griefing is here defined as the destruction of someone else's in-game creations without the creator's knowledge or permission. Reports of griefing will be investigated and will result in the loss of the griefer's privileges.
- 5) No food or drink is allowed near the computers. Damage to the computers or equipment will result in loss of the user's privileges.
- 6) All video and audio equipment is to be left attached to the computers and is not to be tampered with. Inventory of the equipment will be conducted on a regular basis.
- 7) Youth are being monitored and recorded in the computer room through the use of digital cameras. Appropriate and respectful behavior is expected at all times. Inappropriate behavior may result in the loss of user's privileges.
- 8) Video-makers will be asked to fill out a survey once their videos are completed. There is no opting-out of the completion of this survey.

I have read and understand SML's Ultimate Video Boss Policy.

_____ signature _____ date